

<p style="text-align: center;">DIRECTOR'S ANNUAL REPORT TO THE LIBRARY BOARD 2002 EXECUTIVE SUMMARY</p>
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In 2002, we have continued the refinement of our overall organization. We continue to work through our six divisions and Library Board approved four cross-divisional Clusters. The six divisions are the Law and Research Library, Braille and Talking Book Library, Library Development, History and Archives, Records Management, and the Museum Division. The four cross-divisional clusters are Technology, Development and Commissions, Outreach and Special Events, and Administration/Operations. This organization allows us to work both within our division structure and across that structure for the overall benefit of the agency. The Executive Board and the Administrative Team work with me to guide the agency.

Enhanced Legislative Service

Our first goal is to provide top professional legislative support. In 2002, our staff worked actively with members of the legislature researching several very lengthy projects. We assisted with records management in both the House and the Senate and we also helped several members go through their archival materials in preparation for changes in office. One of our major efforts has been the digitization of the study reports and our continued work in the cataloging and indexing of legislative materials. We continue to work closely with House and Senate Research (majority and minority), with Legislative Council, and the Joint Legislative Budget Committee. We work closely with the Auditor General as we plan for electronic government records care and preservation.

We are especially pleased to note that our direct services to the Arizona Legislative members and staff has increased from a total of 3,569 in FY1999 to 109,880 in FY2001, and over 60,000 in FY2002.

Provide Access

Our second goal, Providing Access to Public Information, involved a significant amount of new work in government information, especially in e-government both federally and in Arizona. We have continued our work with the Secretary of State and the Government Information and Technology Agency, the Department of Administration, and others to develop government information systems that employ technology to effectively track and record information.

Our work in e-records, e-archives, and e-documents to support e-government has received national recognition. Our Arizona 'Lectronic Records Task Force (ALERT) preliminary report is included in the appendix material for the 2002 report and serves as

a working and organic document for a group of individuals from all types of state and local governmental units. In addition, I continue to serve on the National committees on electronic government information.

Our Museum Division successfully continued to provide excellent service and extremely well received exhibits despite the continuing renovation of our Capitol building.

In summary, FY1999 we provided just over 3 million individuals and groups with access to information, in FY2001 and FY2002, that figure rose to over 12 million each year.

Preserve Arizona

Preserving Arizona, our third goal, has been especially important this year as we continue to find new and innovative ways to complete the Arizona State Capitol Museum renovation. With assistance from Legislative Council, we continued to seek outside grant funding. Unfortunately, most philanthropic organizations will not fund bricks and mortar type construction work or will not fund that type of work for a government building. Therefore, we have continued to save wherever possible from our state appropriation and to do as much grant fundraising for other aspects of our work to invest resources in our State Capitol renovation.

With the disappointing loss of the projected new Polly Rosenbaum History and Archives Building due to budget conditions, we continue to use our off-site storage funded through the records services fund. This off-site storage facility has allowed us to receive additional records including some very valuable records such as former Governor Goddard's official papers.

While not optimal, off-site storage that is clean and safe is an enormous step forward and an improvement in our capacity to meet our legal mandate to preserve Arizona's archival records. The Polly Rosenbaum History and Archives building remains a critical need not only for our agency but for all of the governmental units for which we provide services. We continue to work with the Department of Administration and Risk Management to do what site preparation is fiscally possible and to make careful evaluations of the current structures at the site earmarked for the future history and archives building.

Another renovation and restoration project, the Carnegie Library (also known as the Arizona Hall of Fame), at this time remains closed for lack of funds to refurbish and stabilize the building. The deterioration of the building has seriously reduced its capacity for safe public use.

We anticipate the first induction into the Arizona Women's Hall of Fame in many years will take place at the Hall of Fame grounds on October 24, 2002 from 4:00 – 6:00 pm. This festivity, although scaled down from original expectations in respect to the budgetary problems the state continues to face, will bring the three Library Board approved and highly regarded women into this Hall of Fame.

The 2002 Arizona Women's Hall of Fame honorees are:

- Mary Elizabeth Post, Yuma,
- Maria Yurguides, Tucson
- Annie Dodge Wauneka, Ganado

In FY1999 we preserved Arizona materials or assisted in highlighting Arizona history 18 million times. In FY2001 and FY2002 those figures rose to over 60 million.

Promote Statewide Collaboration

We promote statewide collaboration, both to help our partner cultural institutions better perform their own activities and also to strengthen our work and our service to our legislative and to our citizen clients.

Significant support for our ability to promote collaboration is received through the Museum and Library Services Act. We receive federal funds to be spent according to a plan that is filed on a five year basis with the Institute of Museum and Library Services and approved by that agency. We also must meet maintenance of State effort requirements to continue to receive these federal funds. By federal law, Arizona's federally funded activities had to be evaluated by an external evaluator in 2001-2002. A copy of that complementary report is included in the appendix.

Our five-year plan, approved by our State Library Advisory Council, is included in the Appendix to this annual report. I note with deep gratitude that the Statewide Library Development Commission worked with us for two years, producing *Arizona Libraries in the 21st Century* that was the core document for this five-year plan. Both the roster for the Statewide Library Development Committee (which has now concluded its work) and their benchmark plan are also included in the appendix for this report. These efforts involved significant staff resources and time and were successful because of the enormous support and assistance we received from cultural institutions across the state of Arizona to do our work and to help them improve their services to clients.

In FY1999 we collaborated with other institutions and organization 9,469 times. In FY2001 that number rose to 12,310 and by FY2002 it doubled again to 24,530.

The sections that follow detail our work. Over the last five years, we have raised over \$12.3 million in non-state and grant funds.

But perhaps most importantly, in FY2002, Arizona State Library, Archives and Public Records helped someone or provided a service 73,533,124 times – an excellent value for Arizona's investment.

GladysAnn Wells, Director